

THE SOCIETY OF LICENSED CONVEYANCERS



MANDATE FOR PAYMENT BY DIRECT DEBIT
OF A MEMBERSHIP SUBSCRIPTION TO
THE SOCIETY OF LICENSED CONVEYANCERS

DIRECT DEBIT
Originator
Identification Number

8	3	1	2	4	2
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PLEASE READ THESE NOTES BEFORE COMPLETING THIS MANDATE

1. Please complete in block capitals all of the boxes on this mandate, except box 9 which the Society will complete.
2. You can pay your annual subscription by direct debit either as one payment at the start of the year or as twelve monthly payments. Please specify which in box 6. One annual payment is cheaper.
3. NEW MEMBERS ONLY - The date for the start of your membership (box 5) should be the first day of the month during which you wish your membership to begin. (Annual subscriptions may only be apportioned monthly) If you complete this mandate during or after the month in which membership is intended to start, please insert the intended start date in box 5. Any back payments due from that date will be collected automatically under this mandate.
4. Once completed, please keep a copy and return this mandate to the Society. Please DO NOT send it to your bank.
5. Payments made under this mandate are protected by the Direct Debit Guarantee. Please remove and retain the guarantee below or keep a copy.

1. Name, full postal address and DX address (if applicable) of the branch of the bank or building society from which payments are to be made.

THE MANAGER,	Bank / Building Society
Postal Address	
..... Postcode	
DX (if applicable)	

2. Sort code of the above branch

<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>
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7. Member's Name (in block capitals please)

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3. Name of the account from which payments are to be made.

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8. Member's Signature and Date

*I request you to pay **The Society of Licensed Conveyancers** direct debits from the above account subject to the safeguards assured by the Direct Debit Guarantee*

Signature:

Date:

4. Number of the above account.

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NOTE: BANKS AND BUILDING SOCIETYS MAY NOT ACCEPT DIRECT DEBIT INSTRUCTIONS FOR SOME TYPES OF ACCOUNT

5. New Membership Start Date (please see note 3 above)

1 st day of

6. Frequency with which payments are to be made (see note 2 above)

I would wish to pay (please cross one box)	Once a	<input type="checkbox"/>	Year	or	Each	<input type="checkbox"/>	Month
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9. Society's Reference (please leave blank)

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DO NOT SEND THIS COMPLETED MANDATE TO YOUR BANK

When completed, this mandate should be returned to The Administrative Secretary, SLC House, 42 Thornton Crescent, Old Coulsdon, CR5 1LH. DX 59851. Telephone: 0845 459 2194

DIRECT DEBIT GUARANTEE

- This guarantee is offered by all banks and building societies that take part in the direct debit scheme.
- The efficiency and security of the scheme is monitored and protected by your own bank or building society.
- If the amounts to be paid or the payment dates change, you will be told of this at least fourteen days in advance.
- If an error is made by the Society of Licensed Conveyancers or your bank or building society, immediately upon notification you are guaranteed a full refund from your branch of the amount paid.
- You can cancel a direct debit at any time by writing to your bank or building society. At the same time, please send a copy of your cancellation to the Society.